

## Meeting Minutes ASC Feed Project – SC Update Meeting

- 5 **Date:** 8<sup>th</sup> October 2013; 09:00-10:30am CET  
**Location:** Teleconference  
**Present:** Ally Dingwall, Andrew Jackson, Blake Lee-Harwood, Piers Hart, Michael Tlusty, Trygve Berg Lea, Duncan Leadbitter , Chris Nannes, Michiel Fransen
- 10 **Absent:** Michael Philips, Daniel Fegan  
**Observer(s):** None  
**Minutes:** Michiel Fransen

### AGENDA

- 15 1. Opening  
2. Approval agenda  
3. Short round of introduction  
4. Project purpose & aim  
5. Work plan explained
- 20 6. Discussion on agenda content HK-meeting  
7. A.O.B.  
8. Closing

### INPUT PAPERS

- 25 • [ASC Feed Project\_SC update meeting 8 oct 2013\_Agenda.pdf]  
• [ToR\_SC Feed Project\_20130930.docx]  
• [Feed Project\_Process Guidance Document.doc]  
• [ASC Feed Project\_SC member overview.doc]  
• [ASC Feed Project\_Project objective and approach.ppt]
- 30 • [ASC Feed Project\_1st SC meeting 31 Oct 2013\_STRAW MAN topic list Agenda.doc]
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#### 1. Opening meeting

- 35 Meeting opens at 09:07am CET.

#### 2. Approve Agenda

Agenda for this meeting was approved.

credible environmental robust multi-stakeholder  
responsible transparent worldwide education  
impactful change independent social effective open  
solutions efficient partnership

40        **3. Short round of introductions**

*[See: ASC Feed Project\_SC member overview.doc]*

A short introduction was done by present participant as well as by the ASC representatives. More detailed information is given in the input paper on SC Member Overview.

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**4. Project purpose and aim**

**5. Work plan explained**

*Minutes of both agenda points are combined below. Reason: 1 presentation used for both agenda points.*

50        *[See: ASC Feed Project\_Project objective and approach.ppt]*

The project purpose and aim was explained following the presentation mentioned above.

- SC asked if the mentioned volume of 10-12% certified by 2020 is not too low?
  - After finalization of the standard, 5 years are needed to certify this volume. Although the volume-bar could be set higher, ASC is of the opinion that this is more realistic.
- SC asked if the standard's impact will be monitored?
  - ASC desires to be full ISEAL member. All standards under the ASC-umbrella are therefore part of the Monitoring & Impact program which is currently being developed by ASC.
- SC asked if the standard will be an “improver standard”
  - This is not yet decided.
- ACTION: make overview of ingredients used in feed of main aquaculture species.
- ACTION: make stakeholder mapping overview
- ACTION: make estimates of certification demand

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**6. Discussion on agenda content HK-meeting**

*[See: ASC Feed Project\_1st SC meeting 31 Oct 2013\_STRAW MAN topic list Agenda.doc]*

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The proposed items on the Straw Man List are approved by the SC. The order, in which the topics will be discussed, will be twofold: 1) a “bureaucratic part” and 2) standard related.

- SC asked for clarification on the Introduction-point
  - This will be to address the ambition of the project as well as the focus and deliverables of the SC-meeting itself
- ACTION: use approved items to formulate agenda Hong Kong Meeting

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**7. A.O.B.**

80        The following points were raised during the AOB:

- ASC mentions that the draft ToR and the draft Project Guidelines were distributed before this meeting for informative reasons. An additional document (Commitment Letter) will be send to the SC-members before the

- 85            Hong Kong meeting. The Commitment Letter needs to be signed by the SC-members.
- The venue for the Hong Kong Meeting will be the Intercontinental Hotel (same venue as the IFFO Annual Conference 2013).
  - All needed documents for the Hong Kong meeting will be send to the SC-members at 23/24 October.

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**8. Closing**

- Meeting closes at 10:29am CET.